

VIRGINIA DEPARTMENT OF MEDICAL ASSISTANCE SERVICES  
MATERNAL AND INFANT CARE COORDINATION

**Letter of Agreement**

The Department of Medical Assistance Services wants you to be healthy and have a healthy baby. Your Maternal and Infant Care Coordinator can help you find and get the services you or your infant may need.

Your Coordinator can help you get:

Medical Care  
WIC Services  
Home Health Services  
Transportation  
Information About Other Services

And if you are pregnant:

Nutrition Services from Registered Dietitians  
Homemaker Services  
Information About Pregnancy and Child Care

**Your Care Coordinator is there to help you!**

Your part in care coordination is to:

- Get prenatal or well-child care and WIC as soon as possible.
- Keep all appointments.
- Tell your Coordinator about your needs during pregnancy, or as a new mother.
- Let your Coordinator know how to reach you.
- Do your best to follow your plan for having a healthy baby.

Both the coordinator and the client must sign this letter of agreement to begin care coordination services. Care coordination services may be delivered by one or more coordinators in the agency.

I understand my part and wish to get care coordination services. Prenatal care and other Medicaid, FAMIS Plus, or FAMIS MOMS benefits will not stop if I choose not to get care coordination services. I agree my care coordinator may share medical information about me or my infant with my health-care providers under the rules covering patient privacy as specified by HIPPA.

I understand my part of care coordination services and will work with the client to help her receive the services she needs.

\_\_\_\_\_  
Medicaid Eligibility #

\_\_\_\_\_  
Print Name of Client

\_\_\_\_\_  
Signature of Client/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Coordinator Signature

\_\_\_\_\_  
Coordinator Provider #

\_\_\_\_\_  
Date